St Patrick’s Marist College Dundas P&F Association
General/Annual General Meeting – Wednesday, 24\textsuperscript{th} February 2016

Meeting opened: 7.30pm

- P&F President, Paul Grundy, welcomed all to meeting
- Principal, Angela Hay, opened the meeting with prayer

1 Minutes from previous meeting

\textit{Accepted: Leanne Goldsmith} \hspace{1cm} \textit{Seconded: Jane Campbell-Bohan}

2 Business arising from previous minutes

- Open Day – Monday, 7\textsuperscript{th} March from 4 - 6pm
  - P&F involvement includes providing BBQ dinner for the student volunteers.
  - Volunteers required for the BBQ from 2.30 – 4pm.
  - Paul to organise sausages and bread. Jason has confirmed numbers. Paul to provide sauce.
  - Volunteers also required to serve tea and coffee for parents from 4pm. Set up in front of canteen. Slab cakes not to be served this year. Paul has cups from last year to be used.
  - Helen Squire, Maria Azize and Leanne Goldsmith have offered to assist.

- Year 7 Cocktail Party – Friday, 11\textsuperscript{th} March from 7 - 9pm
  - Fully catered. Quote for $12.50 per head/min 180 guests approved. Catering includes rice paper rolls, sushi, chicken strips, lamb and dim sims. Final numbers to be confirmed by Friday, 4\textsuperscript{th} March by Paul.
  - \textit{Accepted: Leanne Goldsmith} \hspace{1cm} \textit{Seconded: Jane Campbell-Bohan}
  - Volunteers required to serve drinks.
  - Helen Squire, Jane Campbell-Bohan have offered to assist. Jane’s daughter and her friend can assist if required.
  - Paul to arrange slushie machine, beer, wine, soft drink, water. Refer to Donna’s notes for supplier details.
  - New hospitality area available for catering use. Students to distribute food.
  - Balloons in each house colour to be displayed for parents to navigate to meet fellow homeroom parents.
  - Collette Bundy to collect balloons on the Friday. Suggestion to contact Red Dollar at Carlingford for quote.
  - School to print name tags in house colours

- Trivia Night – Saturday, 20\textsuperscript{th} August 2016
  - Olympic theme. Tables to be allocated a country as a theme.
Paul to canvass school community for donations.
Angela suggested inviting the school’s social committee to participate to encourage teacher attendance.
Next meeting will be used for further planning.

3 President’s Report

• Paul and Angela have spent time discussing ideas for the future. Topics are open for discussion, except any discussion about teachers.
• End of year dinner – Paul proposed utilising the last meeting of the year as a celebration, rather than holding a separate dinner.

Proposal accepted: Helen Gosper

4 Treasurer’s Report

• Jane provided summary to date – refer to separate Treasurer’s Report.
• An additional $1,800 to be transferred into the P&F account due to late fees collected in 2015.
• Leanne to go through previous minutes to confirm what funds were previously committed to the chapel project and advise Angela.
• Jane advised a balance of $5,000 is always kept each year to cover the next year’s Open Day and Cocktail Party expenses.
• Funds are preferably spent on school projects that are visual such as the chapel and Lavalla Centre, not paper for students.

Report accepted: Melissa Stevens

5 Principal’s Report

• HSC results were very pleasing.
• Subject selection process is changing and starting much earlier than previous years.
• Currently considering increasing the length of each class and reducing periods from 6 to 5 per day to improve timetable structure.
• Possibly looking at introducing STEM subject in Stage 5.
• The recent Parent Forum was well attended with over 100 parents. Angela spoke about the vision for learning; critical thinking and collaboration. Focus is still on literacy and numeracy.
• Key school goal is parent partnership.
• The school website is being updated. The school is limited to functionality due to Diocese restrictions.
  • Daniella Liska will be adding specific sport information including team selections.
  • It was requested that information regarding debating and chess club etc be added.
  • It was also suggested to add times to events on the calendar to be more specific.
• Year 7s will be heading off to camp next week.
• Teacher communication:
  • Earlier distribution of reports
➢ Parent/Teacher night – looking at hosting Year 7 separately
➢ Leanne suggested having a list of your child’s teachers in alpha order so when the online bookings are available it will be easier to lock in times with the relevant teachers.

• Angela has a teacher Instagram account and will be looking into utilising this as a communications tool
• A number of students have not been given permission to publish by their parents/carers. Angela to look at contacting these families to seek permission.
• Quote for $200,000 received to fix the boys toilets. Not affordable straight away, getting additional quotes.
• Hospitality has undergone a refurbishment. De-mountables to be ready end of Term 1.
• Looking at providing shade and installing lights for the bus bay.
• Fran to research possibility of grants available to help with capital works projects.
• Quotes received to upgrade audio in the Harrington courtyard were excessive ($170K and over $200K). Currently takes 2 hours to 2 periods in IT set up. If anyone has any contacts in the audio industry to let Angela know.
• School crossing is proving an issue in the afternoon. Kids are just walking out and not considering traffic. Teachers to provide supervision of an afternoon. Angela to approach council to install barriers at the crossing.

6 General Business

• Dates confirmed for 2016 P&F meetings; 25th May, 31st August & 23rd November.
• P&F Survey – currently liaising with Angela. Advise of any questions to add.
• Looking to add P&F information on the school website.
• It was suggested at the Parent Forum that an online study forum be introduced to keep queries anonymous. Angela will discuss with leaders of KLR but advised teachers are already exceeding their teaching loads. Year 7 and 8 students have study time available every Wednesday afternoon straight after school for an hour. They can use this time to seek help.
• Flashing safety lights on Kirby Street no longer in use. Council has provided new school zone lights. It was agreed we approach the affected home owners to ask if they want them removed. Paul to obtain quotes to have the posts removed.

Motion accepted: Julie Astalosh

Meeting closed: 9.15pm